

# Fastjob Searchers

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## 15. Computer Based Test (CBT) (2<sup>nd</sup> Phase):

- 15.1 Outsourced firm will conduct Computer Based Test (CBT) for all candidates to be qualified in Physical Standard Test (PST) and Physical Efficiency Test (PET). Computer Base Test will consist of one paper with 100 objective type multiple choice questions. It should be attempted in 01 hour and 40 minutes.

Part	Subject	No. of Questions/ Maximum Marks	Time Duration & Marks
a)	Hindi/English Language (Optional)	20/20	01 Hour and 40 Minutes/100 Marks
b)	General Intelligence	20/20	
c)	Numerical Aptitude	20/20	
d)	Clerical Aptitude	20/20	
e)	Computer Knowledge	20/20	

- 15.1.1 Questions Paper will be set in Hindi and English only.
- 15.1.2 Date & Centre of CBT will be informed to candidates via e-admit card (to be downloaded from BSF website), SMS & Email.
- 15.1.3 Marks scored by candidates in CBT will be normalized and such normalized scores will be used to determine final merit and cut off marks.
- 15.1.4 The question in the CBT will be of Intermediate level.
- 15.1.5 A mock test link will be available in candidates corner on BSF website to familiarize the candidates with CBT.
- 15.1.6 Candidates are not permitted to use calculator and other Electronic gadgets. Therefore, they should not bring the same inside the Examination Hall.
- 15.1.7 The Objection Management Link shall be hosted on BSF website 2-3 days after conduct of CBT to invite objections from the candidates related to questions and answers keys of CBT, if any.
- 15.1.8 Candidates may go through answer options while filing objections and submit representations, if any, through online mode only within given time limit. Any representations regarding answer keys received through said modality within time limit fixed at the time of uploading of answer keys will be scrutinized before the finalizing of answer keys and decision of the organization in this regard will be final. No representation regarding answer keys shall be entertained later.
- 15.1.9 There is no provision for re-evaluation/rechecking of the scores. No correspondence in this regard shall be entertained.

- 15.1.10 No bonus marks will be given to the National Cadet Corps (NCC) certificate holders.
- 15.1.11 In case of any difference/discrepancy/dispute in the questions between English and Hindi, the consent of English version shall prevail.
- 15.1.12 **Number of candidates qualified in Computer Based Test (CBT) will be restricted thirty (30) times the number of vacancies for the post of ASI (Steno/ Combatant Steno) and ten (10) times the number of vacancies for the post of HC (Min/Combatant Ministerial/Havildar (Clerk).**
- 15.1.13 **Indicative syllabus for Computer Base Test:**
- 15.1.14 **For English Language only**

This will include spot the error, fill in the blanks, synonyms/homonyms, antonyms, spellings/detecting miss-spelt words, Idioms & phrases, one word substitution, improvement of sentences, active/ passive voice of verbs, conversion into direct/indirect narration, shuffling of sentence parts, shuffling of sentences in a passage, close passage, comprehension passage and miscellaneous.

OR

**केवल हिंदी भाषा के लिये**

इसमें 1) हिंदी भाषा की सामान्य जानकारी, 2) हिंदी व्याकरण का मौलिक ज्ञान, हिंदी वर्णमाला, तद्धव-तत्सम्, प्रयायवाची विलोम, अनेकार्थक, वाक्यांशों के स्थानपर एक शब्द, समरूपीभिन्नार्थक शब्द, अशुद्ध वाक्यों को शुद्ध करना, लिंग, वचन, कारक, सर्वनाम, विशेषण, क्रिया, काल, वाच्य, अव्यय, उपसर्ग, प्रत्यय, सन्धि, समास, विराम-चिह्न, मुहावरे एवं लोकोक्तियाँ, रस, छंद, अलंकार आदि, 3) अपठित बोध, 4) प्रसिद्ध कवि, लेखक एवं उन की प्रसिद्ध रचनाएँ, 5) हिंदी भाषा में पुरस्कार, 6) विविध इत्यादि शामिल होगा।

**General Intelligence:** It will include questions of both verbal and non-verbal type, questions on semantic analogy, symbolic operations, symbolic/ number analogy, trends, figural analogy, space orientation, semantic classification, venn diagrams, symbolic/number classification, drawing inferences, figural classification, punched hole/pattern (folding & unfolding), semantic series, figural pattern (folding & completion), number series, embedded figures, figural series, critical thinking, problem solving, emotional intelligence, word building, social intelligence, coding & de-coding, other sub topics, if any numerical operations & miscellaneous intelligence tests.

**Numerical Aptitude:** It will include number system, fundamental arithmetical operations, algebra, geometry, mensuration, trigonometry, statistical charts & miscellaneous.

**Clerical Aptitude:** It will include alphabetic filing, attention to detail, data checking, comparison ability, spelling checking, errors spotting and other miscellaneous issues related to aptitude of clerk.

**Computer Knowledge:** It will include basic computer fundamentals, history & future of computers, operating system

and basic of windows, computer abbreviation, Microsoft office (MS Word & Excel), short keys, computer communication & internet and miscellaneous.

**16. Skill Test, Documents Verification and Medical Examination (DME/RME) (3<sup>rd</sup> Phase):**

**16.1 Skill Test [Shorthand test for ASI (Steno/ Combatant Steno) and typing speed test for HC (Min/Combatant Ministerial/Havildar Clerk)]:-** Only those candidates who qualify/shortlist in CBT shall be called for next stage of recruitment i.e. Skill Test, Documents Verification and Medical Examination which will be conducted at various centre of CAPFs & Assam Rifle.

<b>Skill test norms on computer for ASI (Steno/ Combatant Steno)</b>	Dictation: 10 minutes @ 80 words per minute. Transcription time-50 minutes in English or 65 minutes in Hindi on Computer.
<b>Skill test norms on computer for HC (Min/Combatant Ministerial/ Havildar Clerk):-</b>	English Typing with minimum speed of 35 w.p.m on computer  Or  Hindi Typing with minimum speed of 30 w.p.m. on computer  (35 words per minute in English and 30 words per minute in Hindi corresponding to 10500 KDPH in English/9000 KDPH in Hindi with average of 5 key depressions for each word on computer)  (Time allowed -10 minutes)

- 16.1.1 Skill test (typing) will be conducted only on computers. Computers & key boards for the purpose will be provided by the Recruitment Centres.
- 16.1.2 Mode/Procedure/ Method for conducting skill test will be decided by BSF. Skill test will be of qualifying nature and no marks will be awarded for skill test.
- 16.1.3 Skill Test in Hindi shall be conducted only in "MANGAL Font".
- 16.1.4 Each error (including spelling mistake, omission of word/punctuation mark, repeated word, word differing from the test/actual passage, word not in the passage, mixing-up of words, etc.) will be counted as a mistake. Mistakes equalling to 5% of the words in the passage actually typed by the candidate will be allowed/permissible. For each mistake beyond 5% of the permissible limit, 10 words will be subtracted/deducted from the total words typed by the candidate for assessing actual typing speed [For HC (Min/Combatant Ministerial/Havildar Clerk) only].
- 16.1.5 Beyond 40 mistakes, which is 5% of 800 words in 10 minutes dictation @ 80 words per minute, the candidate will be declared "Failed" [For ASI(Steno) Combatant Steno)].
- 16.1.6 They will be tested in skill test i.e. stenography/short hand test as mentioned above [For ASI (Steno) Combatant (Steno)/ Warrant Officer only].